

End of School Arrangements – September 2021

Time	Year Group	Which gate to use to enter the school site	Where to collect your child	Which gate to use to leave the school
3.00pm	Year 6	Yard Gate	Back Yard	Yard Gate
3.00pm	Year 5	Yard Gate	Outside Classroom	Yard Gate
3.00pm	Year 4 (See Below)	Yard Gate	Front Yard/Year 4 classroom	Yard Gate
3.00pm	Year 3	Main Gate	Grass by main office – Ch'n use Extension Door	Main Gate
3.07pm	Year 2 (See Below)	Yard Gate	Main Hall Door	Main Gate
3.15pm	Year 1 (See Below)	Main Gate	Outside classroom	Main Gate
3.00pm	Reception	Main Gate	Outside classroom	Main Gate

Year 4 Parents/Carers wait on the main yard until the Year 4 classroom doors open. This avoids blocking the path for people accessing the back of the school.

Year 2 Parents/Carers who are only collecting a Year 2 child should wait on the school yard until the hall doors open. This stops the main path from becoming overcrowded as year groups that finish at 3.00pm leave the site.

Year 1 Parents/Carers who are collecting a sibling at 3.00pm can then go straight to the Year 1 building to collect their Year 1 child. Parents who only have a child in Year 1 should collect their child at 3.15pm. This ensures that all 62 children are not being collected at the exact same time in the smallest collection area of the school and significantly reduces congestion.

Staff will be available at the end of the day to offer any assistance and directions if required.

Thank you for your support in making our end of day arrangements run smoothly.