

Enquiries to: Liverpool City Council
Direct Line: 0151 233 3006
Email: admissions@liverpool.gov.uk
Date: 12/09/2020

Dear Parent/ Guardian

Admissions to Secondary Schools 2021

*****Liverpool City Council Residents Only*****

From 12 September 2020 an online application facility will be available at www.liverpool.gov.uk/admissions should you wish to apply online for your child's secondary school for September 2021.

The first time you visit the site you will need to register by clicking on the "Register" button on the left hand side of the page. You will be asked to submit your details including an email address and password which will enable you to view or edit your application up to the closing date.

It is a good idea to apply online because:

- It is quick and secure.
- We will confirm we have received your application.
- There are clear, simple instructions to guide you through making the application.
- The service is available 24 hours a day, seven days a week during the application period.
- You can change your application at any time up until the closing date for applications.
- On 1 March 2021 you will receive the result of your application by email and can also view it on the website.

Please ensure that you apply by the closing date, 31 October 2020.

Please note that there may be an extension of the closing date this year by one week to 7th November 2021, however this would only be applicable for Liverpool residents applying for Liverpool school places who whose children will have sat The Blue Coat Grammar School entrance test. There have been delays related to Covid-19 regulations in the preparation for the school's entrance exam, therefore an extension to the closing date maybe required in order to grant the relevant parents the necessary time to submit their preferences following the outcome of their child's entrance test. If an extension to the application window is granted then further details will be communicated on the City Council website at www.liverpool.gov.uk/admissions

If you do not wish to make an online application or you do not have access to the internet please call Liverpool City Council on 233 3006 to request a paper application form and for further information on how to make an online application. Your child's Primary School can also assist you in the application process.

Yours sincerely

James Power
Pupil Place Planning and Access Manager